

COMMITTEE PROCEDURES AMATEUR BOWLERS OF THE YEAR

Committee Task:

To research candidates and select Amateur Bowlers of the Year.

Eligibility:

Male and female bowlers who meet the FIQ amateur standards.

Chairman's Duties:

The chairman shall provide each committee member with a description of the selection process and procedures.

- June/July Advise the committee to gather information on outstanding amateur performance in **Men's and Women's Championships**, Team USA, Team Canada, Youth and Collegiate events and forward to Chairman by November 15th.
- November Prepare a list of possible candidates with information on accomplishment and send to the committee. Request they add any other candidates that may have been overlooked. Send a request for additional information to possible candidates.
- December Prepare a ballot and send to committee to cut the list to 20 in each division. Provide a date for ballots to be returned.
- January Prepare final ballot and send to committee. Instructions should be included to vote for up to five and indicate order - 1,2,3,4,5. Provide a date for ballots to be returned.

Tally ballots using the following point system:

First	8 points
Second	5 points
Third	3 points
Fourth	2 points
Fifth	1 point

Winners will be declared by greatest number of points received in each division.

Award Presentation

Winner(s) are announced and the award presented at a time and place selected by the Chairman, President and Executive Director. **USBC** purchases the awards.

General:

Copies of all committee correspondence shall be sent to the President and Executive Director.

Committee members may keep track of out-of pocket expenses (postage and telephone) and send them to the chairman who will forward them to the Executive Director for reimbursement.

The chairman should keep a file of procedures and correspondence and pass it on when a new chairman is appointed.

3.05